

COLUSA COUNTY CHILDREN AND FAMILIES COMMISSION

Minutes of Public Meeting

August 13, 2002

The meeting of the Colusa County Children and families Commission was called to order at 3:10 p.m. in the Morse Conference Room at the Colusa Library, 738 Market Street, Colusa, California. Commissioners Christy Scofield, Nolan Gonzales and Nancy Parriott were present constituting a quorum. Commissioners Barbara Hankins and Dolores Gomez were not present.

Public attending: Mike Smith, Social Entrepreneurs, and Charlette Lauppe.

Items discussed in accordance with the publicly posted agenda were as follows:

1. Approval of July 9, 2002 meeting minutes

Commissioner Parriott moved to approve minutes of the July 9, 2002 meeting as presented; motion seconded by Commissioner Gonzales. The motion was passed unanimously by voice vote (3/0).

Commissioner Gomez arrived at 3:15 p.m. and joined the meeting.

2. Review outstanding invoices and approve payment of expenses

A total of eight invoices for a total of \$121,587.63 were presented for payment. The Commission discussed listing the total for all invoices rather than listing each invoice individually.

Commissioner Parriott moved to approve payment of the eight invoices as presented; motion seconded by Commissioner Gomez. Motion was passed unanimously by voice vote (4/0).

3. Public comment and unscheduled matters (The Colusa County Children and Families Commission will not be making a determination on items brought up during this portion of the agenda)

The Commission discussed that grantees were responsible for 4 quarterly reports for the current year funding was distributed.

Commissioner Gomez shared that Children's Services had received several calls from childcare providers inquiring about another round of mini grants. She said that providers stated that the funding provided through mini grants had significantly improved their daycare business and provided improved services to the children and families they served.

Ms. Lauppe shared that official word had been received from the State Commission stating that the School Readiness Initiative Application from Colusa County had been approved for funding and that the first annual allotment would be available soon. She shared that the Program Manager and Administrative Secretary positions for the Family Action Center had been advertised in the Woodland Appeal Democrat serving Yolo County, the Appeal Democrat serving Sutter and Yuba County as well as the Colusa Sun Herald. Applications for both positions closed Monday, August 12th and that 23 applications had been received for the Program Manager. Pierce District had completed a paper screening and interviews for 6 of the applicants had been scheduled for Wednesday, August 14th. Ms. Lauppe said that she is one of the five members on the interview committee. Other members are: Carol Geyer, Julie Struckmeyer, Nadine High and Kay Spurgeon.

4. Annual Budget FY 02/03

Mike Smith, Social Entrepreneurs Inc., presented a draft proposal FY 2002/2003 Budget to the Commission. The Commission made revisions reflected in the attached report.

Commissioner Gomez moved to adopt the Annual Budget FY 2002/2003 as modified; motion seconded by Commissioner Parriott. Motion passed unanimously by voice vote (4/0).

5. Second Year Grant Funding FY02/03 (Ongoing Multi-year Grants)

The Commission discussed diminishing funding reflected in the four year budget projection report presented by Mike Smith and asked that Ms. Lauppe include the following in a letter to grantees receiving second year funding:

- Letter notifying funding approval and amount.
- Paragraph explaining that funding is in question for 2003/04.
- Follow-up notice following close of 2nd Quarter in December 2002 reporting funding status.
- March 31st issue letter on status of declining funding and projected funding available for 2003/2004.

Commissioner Parriott moved to approve \$26,024 second year grant funding to Colusa County Library for the Book Buggy FY2002/2003; motion seconded by Commissioner Gonzales. Motion passed unanimously by voice vote (4/0).

Commissioner Gomez moved to approve \$96,000 second year grant funding to Colusa County Public Health Department for the HUGS Program FY 2002/2003; motion seconded by Commissioner Gonzales. Motion passed unanimously by voice vote (3/0) with one abstention by Commissioner Parriott.

Commissioner Parriott moved to approve \$204,072 second year grant funding to Colusa County Office of Education/Children's Services for the Family Start Program FY 2002/2003; motion seconded by Commissioner Gonzales. Motion passed unanimously by voice vote (3/0) with one abstention by Commissioner Gomez.

6. Executive Director Report

Ms. Lauppe explained the Regional Community Based Organization (CBO) funding that was made available July 31st to Colusa, Sutter, El Dorado and San Joaquin Counties and that she is working with 5 local CBOs to encourage an application for funding to provide outreach services.

A written report was provided for Commissioners.

7. Regional Commissioner Meeting

The Commission discussed a regional meeting for commissioners and selected November 11th as a possible date that 4 of the 5 Commissioners could attend if the meeting is scheduled for Sacramento. Ms. Lauppe will submit the suggested date to the other counties and confirm the meeting.

8. Adjournment

Meeting adjourned at 5:30 p.m.

The next meeting will be held on Tuesday, September 10, 2002 at 3:00 p.m. at the Colusa County Library Morse Conference Room.

Minutes prepared by Charlette Lauppe, Executive Director to the Commission.

Attachment A: Eight Invoices

Attachment B: Fiscal Year 2002/2003 Budget

Attachment C: FY 2002/2003 Budget Assumptions

Attachment D: Fiscal Year 2002-2006 Projections and explanations

Attachment E: Executive Director's August 13, 2002 Report

Attachment F: Letter from State Commission

Attachment G: Card/Correspondence from Vonnie Madigan